

DCUSA Panel Meeting 154 (Open Session)

17 April 2019 at 10:00

ElectraLink, Third Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ / Teleconference

Attendee	Representing	Company
Panel Members		
Kevin Woollard [KW]	Panel Member	DCUSA Ltd
Simon Yeo [SY]	Panel Member	DCUSA Ltd
Alessandra DeZottis [AD]	Alternate Panel Member	DCUSA Ltd
Julia Haughey [JH]	Panel Member [Chair]	DCUSA Ltd
Carly Gilchrist (CG)	Panel Member	DCUSA Ltd
Peter Waymont [PW]	Panel Member	DCUSA Ltd
Karl Maryon	Alternate Panel Member	DCUSA Ltd
Observers (Open Session Only)		
Roberta Fernie (RF)*	Observer	Ofgem
Andrew Bard [AB]	Observer	MRA
Code Administrator		
Angelo Fitzhenry [AF]	Secretariat	ElectraLink Ltd
Dylan Townsend [DT1]	Secretariat	ElectraLink Ltd
Richard Colwill (RC)	Technical Secretariat	ElectraLink Ltd
Rosalind Timperley [RT]	Secretariat	ElectraLink Ltd
Darta Valtere (VT)	Secretariat	ElectraLink Ltd

Apologies	Representing
Damian Clough [DC]	BSC

*Dialled in

Part One: General (Open Session)

1. Administration

- 1.1 The Chair noted that there were apologies received prior to the meeting from Damian Clough.
- 1.2 The Minutes of the last meeting were reviewed. The Panel requested that 6.2 and 6.3 of the minutes regarding the Derogation from NPg be reworded for clarity. The derogation was rejected and instead NPg should submit a CP. It was also noted that the address within 13.2 needed to be changed to ElectraLink. An updated copy of the minutes can be found in Attachment 1.
- 1.3 The Panel reviewed the open actions, updates on all actions are set out in Appendix A.

2. DCUSA Operational Plan

- 2.1 The Panel noted the contents of the DCUSA Operational Plan (see Appendix B). DT informed the Panel that he would update the plan based on the recent developments regarding Brexit.

3. Updates from Industry Codes

Master Registration Agreement (MRA)

- 3.1 AB presented the MRA update paper that was circulated prior to the meeting. The Panel noted the content.

Ofgem

- 3.2 Ofgem advised that they have published their policy decision on the Licencing arrangements for Suppliers. The decision introduces new qualitative assessment criteria for Supplier Licence applications.
- 3.3 Ofgem provided an update on the Industry Code Review, following on from the joint BEIS/Ofgem workshops that they have recently held. Originally, the plan was to consult with industry on the issues discussed in May 2019, but this will now be pushed back to the summer.
- 3.4 The Ofgem representative updated the Panel on Brexit. They noted that preparation for a no deal should be moved to 31st October 2019.
- 3.5 KW asked the Ofgem representative for an update on the progress of DCP 297, which has been submitted to Ofgem for decision. A decision has yet to be reached.

Smart Energy Code (SEC)

- 3.6 The SEC update was circulated prior to the meeting and the Panel noted the contents of the update.

BSC

- 3.7 DT informed the Panel that the BSC update had been received and would be circulated post meeting.

Action 154/01: ElectraLink to circulate the BSC update with the minutes of the Panel meeting.

4. Accession Applications

- 4.1 DT presented an Accession Application to the Panel, see paper (Panel_2019_0417_01). The paper presented the Accession Application for Go Effortless Limited in the Party Category of Supplier.

Applicant/s	Party Category
Go Effortless Limited	Supplier

- 4.2 The Panel reviewed the Accession Application and were content with the information contained in the form and agreed to:
- instruct the Panel Secretary to notify the Party and the Authority of the Applicants identity and the information which will form the Party details;
 - Instruct the Panel Secretary to prepare an Accession Agreement for the Applicant; and
 - That the Board is to execute an Accession Agreement on behalf of all Parties.

Action 154/02: ElectraLink to process the Accession Application and prepare an Accession Agreement for Go Effortless Limited.

5. Derogations

- 5.1 RT informed the Panel that an update on the Derogation granted to Daisy Energy will be provided at the May Panel.
- 5.2 RT presented the Derogation Application Cover Paper which had been circulated prior to the meeting. See paper (Panel_2019_0417_02). The paper provided an update on a Derogation Application from Foxglove Energy Supply Ltd. The Derogation Application was received on 9 April 2019 and will be circulated to DCUSA Parties to enable them to raise any objections they may have. The Derogation will then be presented to the DCUSA Panel for its consideration at its May 2019 meeting.
- 5.3 The Panel noted the updates.

6. IWG Headline Report

- 6.1 DV presented the Interventions Working Group (IWG) Headline Report which had been circulated prior to the meeting. See paper (Panel_2019_0417_03). Key points are below:
- The IWG Workstream Launch event on 13 February attracted thirty guests from across the industry, with positive feedback;
 - ElectraLink were invited to the meeting with a view to seek potential data transfer solutions regarding reporting. An example being the MPAN sent to a DNO for validation (on the first two digits) to determine whether the flow is going to the right DNO and separating the volume of SMETS1 and SMETS2 meters installed on the monthly Smart Meter Installs Report.
- 6.2 The Panel noted the information provided in the verbal update and contained in the headline report.

7. CACoP Headline Report

- 7.1 RC presented the CACoP Headline Report which had been circulated prior to the meeting. See paper (Panel_2019_0417_04). Key points are below:
- CACoP is seeking to increase engagement with the industry to include, quarterly newsletters and a face to face engagement day.
- 7.2 The Panel noted the information provided in the verbal update and contained in the headline report.

8. DCUSA Training Headline Report

- 8.1 AF presented the DCUSA Training Headline Report. See paper (Panel_2019_0417_05). Key points are below:
- 30 industry participants attended in person from Suppliers, DNOs, IDNOs and Ofgem.
 - 23 feedback forms from the participants were received and overall it was positive feedback.
- 8.2 The Panel noted the information provided in the verbal update and contained in the headline report.

9. DCUSA Monthly Horizon Scan

- 9.1 DT presented the DCUSA Monthly Horizon Scan, which had been circulated prior to the meeting. See paper (Panel_2019_0417_06). The Panel took the current Horizon Scan as read. DT advised that he will update the section regarding Brexit to take into account the new preparation date for a no-deal Brexit.

Action 154/03: ElectraLink to update the DCUSA Monthly Horizon Scan to take into account the new dates proposed for Brexit preparation.

Part Two: Change Administration (Open Session)

10. Change Register

- 10.1 DT presented the Change Register updates and the Work Plan activities. See paper (Panel_2019_0417_07).
- 10.2 The Panel approved the Work Plans for DCP 336, 340, 341 and 343 and noted the changes to the Register. The Panel would like the dates within the DCP 329 Work Plan to be more defined and an updated Work Plan will be submitted to the May Panel.

Action 154/04: ElectraLink to update DCP 329 Work Plan and submit to the May Panel.

11. Initial Assessments

- 11.1 DT informed the Panel that there were no initial assessments for review this month.

12. Change Reports

- 12.1 DT informed the Panel that there were no Change Reports for approval this month.

13. Housekeeping Log

- 13.1 DT presented the Housekeeping Log Summary Paper and Housekeeping Log which had been circulated prior to the meeting. See paper (Panel_2019_0417_08).
- 13.2 DT informed the Panel that one housekeeping item has been submitted since the papers were sent out. In schedule 27, paragraph 11.2 it provides a list of information that the Distributor's staff should leave the Occupier/Unregistered Consumer when leaving the premises. The first bullet point starts with "c" so it appears that "a" and "b" are missing, however this is a formatting issue and the sequence will be amended accordingly.

Action 154/05: ElectraLink to add the new housekeeping item regarding Schedule 27 to the Housekeeping Log.

14. Any other Business

- 14.1 There was no further business and the Chair closed the meeting.

Next Meeting – 19th May 2019 at 10:00am

- 14.2 The meeting venue is ElectraLink Ltd, Third Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ 2-3.

Appendix A: Summary of Actions

New and Open Actions – Open Session

Action Ref.	Action	Owner	Update
134/03	Investigate whether GFP Trading Ltd require a licence and provide confirmation to the Panel of the outcome of the investigation prior to resubmitting the Accession Application to the Panel.	ElectraLink / PW	<p>20/09/2017 – Ongoing: noted that licence not required due to amount of generation not exceeding limits after which a licence would be required. GFP Trading Ltd is not Party to the CUSC so does not meet conditions precedent. PW to confirm the best way forward.</p> <p>18/10/2017 – In progress – PW noted that GFP Trading are both a CVA registrant and a generator and believes that they can accede. Comfortable with no generation licence. ElectraLink to confirm with GFP if it their intention to accede to the CUSC within 6-months and in that case, accession can progress.</p> <p>Possibility to look at changing the conditions precedent and confirm whether the rules are applicable these days. PW will talk to DCUSA legal advisors to confirm the above.</p> <p>15/11/2017 – Ongoing: Panel noted they will wait until further information is received from the CUSC and will address at the December Panel meeting.</p> <p>20/12/2017 – Ongoing: Deferred until January as still awaiting feedback from the CUSC Helpdesk.</p> <p>17/01/2018 – PW has contacted the CUSC helpdesk, who have forwarded the issue to the National Grid legal department for a review to confirm whether an unlicensed Supplier is required to become a party to the CUSC. Ongoing.</p> <p>21/02/2018 – PW chatted with the Grid legal team so that they could better understand the situation. Internal discussions are ongoing with their lawyers and currently awaiting feedback in March Panel. Also, a condition precedent which is holding up DCP 295. Ongoing.</p> <p>21/03/2018 – Ongoing: PW still Awaiting feedback from the National Grid legal team.</p>

			18/04/2018 – No feedback provided by the legal team at National Grid, but this action is awaiting a result on DCP 295. 16/05/2018 - As above. Ongoing. 15/08/2018 - As above. Ongoing 17/10/2018 - As Above ongoing 21/11/2018 - As above. 16/01/2019 - As above 10/04/2019 - As above
154/01	ElectraLink to circulate the BSC update with the minutes of the Panel meeting	ElectraLink	
154/02	ElectraLink to process the Accession Application and prepare an Accession Agreement for Go Effortless Limited	ElectraLink	
154/03	ElectraLink to update the DCUSA Monthly Horizon Scan to take into account the new dates proposed for Brexit preparation	ElectraLink	
154/04	ElectraLink to update DCP 329 Work Plan and submit to the May Panel	ElectraLink	
154/05	ElectraLink to add the new housekeeping item regarding Schedule 27 to the Housekeeping Log.	ElectraLink	

Closed Actions Open session

Action Ref.	Action	Owner	Update
152/01	AF to provide the Ofgem representative with an update on the agreed way forward with respect to raising a DCUSA Change Proposal in preparation for Brexit.	ElectraLink	Completed action
152/02	ElectraLink to circulate the SEC update with the minutes of the Panel meeting	ElectraLink	Completed action
152/03	ElectraLink to attach the HH Market Presentation to the Minutes.	ElectraLink	Completed action
152/04	ElectraLink to process the Accession Applications for Alabama Energy Limited and Mississippi Energy Limited and prepare an Accession Agreement for each Applicant.	ElectraLink	Completed action
152/05	ElectraLink to Issue the Derogation application to Parties and the Authority for a period of 10 Working Days so that any representations can be provided and then submit back to the March Panel.	ElectraLink	Completed action

152/06	ElectraLink to make the following amendments to the Horizon Scan: <ul style="list-style-type: none"> • Colour Code the key milestones for the Market wide HH settlement item; • Remove the Distributed Generation Changes item; • Include more commentary on the BEIS Smart Systems item; and • Add the Open Networks Project back on the cover page as it is covered in the commentary sheet. 	ElectraLink	Completed action
152/07	Ofgem Representative to obtain update on when an expected decision on DCP 297 will for next panel meeting.	Ofgem	Completed action – Update given decision expected at the end of March.
152/08	ElectraLink to progress DCP 337 to the Change Report phase as a Part 2 Matter	ElectraLink	Completed action
152/09	ElectraLink to progress DCP 339 to the Change Report phase as a Part 2 Matter.	ElectraLink	Completed action
152/10	ElectraLink to progress DCP 340 via a Working Group for the purposes of the Definition phase as a Part 1 Matter.	ElectraLink	Completed action
152/11	ElectraLink to progress DCP 341 and DCP 342 via a joint Working Group for the purposes of the Definition phase as a Part 1 Matter.	ElectraLink	Completed action
152/12	ElectraLink to progress DCP 343 via a Working Group for the purposes of the Definition phase. as a Part 1 matter and discuss with the Working Group the idea of engaging with the CNA	ElectraLink	Completed action
152/13	ElectraLink to progress DCP 295 to the voting stage and send out to Parties on 22 February 2019 for a period of three weeks.	ElectraLink	Completed action
152/14	ElectraLink to progress DCP 335 to the Voting stage and to send out to Parties on 22 February 2019.	ElectraLink	Completed action
152/15	ElectraLink to Include the item around the definition of ‘Company’ in Schedule 8 to the Housekeeping Log.	ElectraLink	Completed action
153/01	ElectraLink to circulate the SEC update with the minutes of the Panel meeting.	ElectraLink	Completed action
153/02	ElectraLink to process the Accession Applications and prepare an Accession Agreement for each Applicant.	ElectraLink	Completed action
153/03	ElectraLink to process the Withdrawal of National Grid Electricity Transmission PLC (NGET).	ElectraLink	Completed action

153/04	ElectraLink to progress DCP 344 to the Definition phase as a Part 1 Matter to a Working Group.	ElectraLink	Completed action
153/05	Panel members to discuss the Sandbox Application in more detail at a separate ex-committee meeting to be arranged for 18th April	ElectraLink	Completed action
153/06	Progress DCP 313 to Voting phase of the Change process and update the impacted parties who are able to vote on the change to include IDNO as well on the 22nd of March	ElectraLink	Completed action
153/07	Progress DCP 337 to Voting phase of the Change process on the 22 nd of March	ElectraLink	Completed action
153/08	Progress DCP 339 to Voting phase of the Change process on the 22 nd of March	ElectraLink	Completed action
153/09	DT1 to review PWs Housekeeping change.	ElectraLink	Completed action

Appendix B: DCUSA Operational Plan

Active Projects (All amendments in this month are shown in blue)

No	Task	Status
1	DCUSA Brexit Preparations	<p>In preparation for Brexit, Ofgem and Code Administrators have been in communication regarding changes to industry codes. After an initial code trawl, where EU references clauses were identified, a legal review was carried out by the DCUSA legal advisor to confirm the level of impact that Brexit may have on each clause. This was information was provided to Ofgem and collated together into a report alongside other industry codes.</p> <p>Ofgem held a meeting on 26 January 2018 at which all Code Administrators and Code Chairs were invited. The following update, summarising the discussion during the meeting was provided to the DCUSA Panel at their meeting in February 2018:</p> <ul style="list-style-type: none"> • Positive news is that following the Code trawls of EU references there are none that would be inoperable (in the event they were not removed in time). • Main discussion was on the two different timing options which arise if implementation is either on a sequential basis i.e. Licence modification before a Code modification is undertaken or if in parallel (accepting that the parallel option has some risk of revisiting a Code modification should the Licence modification not go as originally intended). • Ofgem will issue a fully consolidated table of all the potentially impacted clauses within the Codes. • There will be a consultation process on Ofgem's proposed approach at some time in 2018.

		<ul style="list-style-type: none"> • Biggest risk is if Statutory Instruments (SIs) are raised prior to March 2019, as these may impact the initial transition of EU law into UK law. • There is nothing in principle to stop the Codes preparing for the 'housekeeping modifications' based on what is known thus far. Very likely that these modifications can be part of the Code self-governance process. • There is a potential opportunity for CACoP to play a role in helping to co-ordinate this <p>The Panel noted that there are no EU references in DCUSA that would render DCUSA inoperable and agreed to not proceed with a housekeeping change to amend the DCUSA at this point in time. The Panel requested that DCUSA Brexit preparations should be added to the Operational Plan.</p> <p>18/07/2018 – Letter published by Ofgem regarding a plan for Brexit.</p>
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